

**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012**

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE

| AS AT | 31 August 2011 | ANNUAL BUDGET | YEAR TO DATE | | | OUTTURN | | |
|--|----------------|---------------|--------------|--------------|------------|-----------------|-------------------|-------------|
| | | | PLANNED | ACTUAL | VARIANCE | FORECAST TOTALS | FORECAST VARIANCE | |
| ACCOUNTING PERIOD 5 | | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | % |
| HEAD OF ASSET MANAGEMENT AND OPERATIONS | | 22,230 | 5,233 | 6,731 | 1,498 | 23,410 | 1,180 | 5.3% |
| ECONOMIC DEVELOPMENT PROJECT DIRECTOR | | 4,772 | 1,993 | 1,871 | (122) | 4,502 | (270) | (5.7%) |
| HEAD OF PLANNING AND SUSTAINABLE DEVELOPMENT | | 4,244 | 1,625 | 828 | (797) | 3,474 | (771) | (18.2%) |
| OPERATIONAL SUPPORT MANAGER | | 233 | 93 | 118 | 25 | 233 | 0 | 0.0% |
| TOTAL BUDGET | | 31,479 | 8,945 | 9,549 | 604 | 31,619 | 140 | 0.4% |

**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012**

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE

| AS AT | 31 August 2011 | ANNUAL BUDGET | YEAR TO DATE | | | OUTTURN | | | CHANGE FROM LAST REPORT |
|----------------------------|----------------|-----------------|-----------------|-----------------|----------------|-----------------|-------------------|---------------|-------------------------|
| | | | PLANNED | ACTUAL | VARIANCE | FORECAST TOTALS | FORECAST VARIANCE | | |
| | | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | % | £'000 |
| ACCOUNTING PERIOD 5 | | | | | | | | | |
| STAFF COSTS | | 25,182 | 10,505 | 9,317 | (1,188) | 22,583 | (2,599) | (10.3)% | (1,699) |
| PROPERTY COSTS | | 7,520 | 4,309 | 3,422 | (887) | 7,520 | 0 | 0.0% | 0 |
| ADMINISTRATION COSTS | | 1,130 | 385 | 303 | (83) | 1,150 | 20 | 1.8% | (50) |
| TRANSPORT COSTS | | 4,386 | 1,837 | 1,555 | (282) | 4,382 | (4) | (0.1)% | (4) |
| SUPPLIES & SERVICES | | 14,357 | 4,840 | 4,280 | (560) | 14,094 | (263) | (1.8)% | (183) |
| TRANSFER PAYMENTS | | 2,545 | 1,072 | 1,239 | 168 | 2,539 | (6) | (0.2)% | (6) |
| CAPITAL FINANCING COSTS | | 11,700 | 0 | 0 | 0 | 11,700 | 0 | 0.0% | 0 |
| GROSS EXPENDITURE | | 66,819 | 22,948 | 20,116 | (2,832) | 63,968 | (2,852) | (4.3)% | (1,942) |
| LESS: INCOME | | | | | | | | | |
| GOVERNMENT GRANTS | | (536) | (227) | (662) | (435) | (536) | 0 | 0.0% | 0 |
| OTHER GRANTS | | (190) | (69) | (543) | (474) | (190) | 0 | 0.0% | 0 |
| FEES & CHARGES | | (17) | (7) | (3) | 4 | (17) | 0 | 0.0% | 0 |
| RECHARGES | | (11,391) | (4,372) | (534) | 3,838 | (8,491) | 2,900 | (25.5)% | 2,000 |
| OTHER INCOME | | (23,206) | (9,328) | (8,825) | 503 | (23,115) | 91 | (0.4)% | 90 |
| TOTAL INCOME | | (35,340) | (14,003) | (10,568) | 3,436 | (32,349) | 2,991 | (8.5)% | 2,090 |
| NET EXPENDITURE | | 31,479 | 8,945 | 9,549 | 604 | 31,619 | 140 | 0.4% | 149 |

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

Vacancies have been identified and are being managed across all services.

| | |
|-------------------|--------|
| FORECAST VARIANCE | CHANGE |
| £'000 | £'000 |

| | |
|---------|---------|
| (2,599) | (1,699) |
|---------|---------|

Administration Costs

Additional costs associated with the management of the 3Rs contract are forecast but these will be offset by the recovery of costs previously incurred.

| | |
|----|------|
| 20 | (50) |
|----|------|

Transport Costs

No significant variance from budget is forecast at this stage.

| | |
|-----|-----|
| (4) | (4) |
|-----|-----|

Supplies & Services

A £100K adverse variance is forecast for consultancy fees relating to the 3Rs project. A saving of £180K is forecast in costs relating to the Council's participation in the Carbon Reduction Commitment scheme and a favourable variance of £150K is forecast for consultancy costs for the Non-Housing Design Team.

| | |
|-------|-------|
| (263) | (183) |
|-------|-------|

Transfer payments

No significant variance from budget is forecast at this stage.

| | |
|-----|-----|
| (6) | (6) |
|-----|-----|

Recharges

Fee income for the Architectural Design service (Housing) is forecast to be £2M below budget. Non-Housing Design Team fee income is forecast to be £900K below budget.

| | |
|-------|-------|
| 2,900 | 2,000 |
|-------|-------|

Other Income

PBB option EPI_EBD03a is forecast not to realise the full amount if income budgeted for the current year.

| | |
|----|----|
| 91 | 90 |
|----|----|

| | |
|-----|-----|
| 140 | 149 |
|-----|-----|

**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012**

**DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
HEAD OF ASSET MANAGEMENT AND OPERATIONS**

| AS AT | 31 August 2011 | ANNUAL BUDGET | YEAR TO DATE | | | OUTTURN | | | CHANGE FROM LAST REPORT |
|------------------------------|-----------------|-----------------|----------------|----------------|-----------------|-----------------|-------------------|--------------|-------------------------|
| | | | PLANNED | ACTUAL | VARIANCE | FORECAST TOTALS | FORECAST VARIANCE | | |
| | | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | % | £'000 |
| ACCOUNTING PERIOD 5 | | | | | | | | | |
| STAFF COSTS | 16,573 | 6,918 | 6,227 | (691) | 15,063 | (1,510) | (9.1)% | (710) | |
| PROPERTY COSTS | 7,464 | 4,269 | 3,341 | (928) | 7,464 | 0 | 0.0% | 0 | |
| ADMINISTRATION COSTS | 685 | 208 | 176 | (33) | 705 | 20 | 2.9% | (50) | |
| TRANSPORT COSTS | 3,815 | 1,601 | 1,398 | (203) | 3,815 | 0 | 0.0% | 0 | |
| SUPPLIES & SERVICES | 11,117 | 3,548 | 3,251 | (297) | 10,887 | (230) | (2.1)% | (150) | |
| TRANSFER PAYMENTS | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | |
| CAPITAL FINANCING COSTS | 11,104 | 0 | 0 | 0 | 11,104 | 0 | 0.0% | 0 | |
| GROSS EXPENDITURE | 50,758 | 16,545 | 14,392 | (2,152) | 49,038 | (1,720) | (3.4)% | (910) | |
| LESS: INCOME | | | | | | | | | |
| GOVERNMENT GRANTS | 0 | 0 | (540) | (540) | 0 | 0 | 0.0% | 0 | |
| OTHER GRANTS & CONTRIBUTIONS | (140) | (47) | (194) | (147) | (140) | 0 | 0.0% | 0 | |
| INTEREST | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | |
| RECHARGES | (10,233) | (3,939) | (156) | 3,783 | (7,333) | 2,900 | (28.3)% | 2,000 | |
| OTHER INCOME | (18,155) | (7,325) | (6,772) | 553 | (18,155) | 0 | 0.0% | 0 | |
| TOTAL INCOME | (28,528) | (11,311) | (7,661) | 3,650 | (25,628) | 2,900 | (10.2)% | 2,000 | |
| NET EXPENDITURE | 22,230 | 5,233 | 6,731 | 1,498 | 23,410 | 1,180 | 5.3% | 1,090 | |

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

Vacancies have been identified and are being managed across the service. The majority of the savings in staff costs for the full year are forecast in Construction Consultancy and Facilities Management.

FORECAST VARIANCE £'000 CHANGE £'000
(1,510) (710)

Administration Costs

An estimated cost of £70K is forecast for legal expenses relating to the 3Rs project. This cost was not included in the EP&I budget but as the actual cost in 2010/11 was borne by this service, the expectation is that charges in the current year will need to be covered. In mitigation of this, £100K has been recovered from Landsbanki for charges previously incurred.

20 (50)

Supplies and Services

A provision of £100K is included for consultancy fees relating to 3Rs on the same basis as described above for legal costs. A saving of £180K is forecast in Energy Management in respect of costs relating to the Carbon Reduction Commitment scheme. The Non-Housing Design Team is forecast to realise a saving in consultancy fees due to a number of fees already charged being transferred to capital.

(230) (150)

Income

Fee income accruing to the Non-Housing Design Team has fallen significantly over the past year, in line with the reduction in capital expenditure on which the team's income depends. On the basis of this trend, income for the current year is forecast to be £900K below budget. The same is true of Housing Architectural Design where the shortfall in income for the current year is expected to follow the same trend as last year.

2,900 2,000

1,180 1,090

**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012**

**DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
HEAD OF PLANNING AND SUSTAINABLE DEVELOPMENT**

| AS AT | 31 August 2011 | ANNUAL BUDGET | YEAR TO DATE | | | OUTTURN | | | CHANGE FROM LAST REPORT |
|------------------------------|----------------|----------------|----------------|----------------|--------------|-----------------|----------------------|--------------|-------------------------|
| | | | PLANNED | ACTUAL | VARIANCE | FORECAST TOTALS | FORECAST VARIANCE | | |
| | | £'000 | £'000 | £'000 | £'000 | £'000 | % | £'000 | |
| ACCOUNTING PERIOD 5 | | | | | | | | | |
| STAFF COSTS | | 5,890 | 2,454 | 2,027 | (427) | 5,138 | (752) (12.8)% | (652) | |
| PROPERTY COSTS | | 47 | 33 | 68 | 35 | 47 | 0 0.0% | 0 | |
| ADMINISTRATION COSTS | | 133 | 51 | 55 | 3 | 133 | 0 0.0% | 0 | |
| TRANSPORT COSTS | | 528 | 219 | 145 | (74) | 525 | (4) (0.7)% | (4) | |
| SUPPLIES & SERVICES | | 1,557 | 590 | 492 | (98) | 1,547 | (10) (0.6)% | (10) | |
| TRANSFER PAYMENTS | | 336 | 151 | 336 | 184 | 330 | (6) (1.8)% | (6) | |
| CAPITAL FINANCING COSTS | | 584 | 0 | 0 | 0 | 584 | 0 0.0% | 0 | |
| GROSS EXPENDITURE | | 9,075 | 3,498 | 3,123 | (375) | 8,303 | (772) (8.5)% | (672) | |
| LESS: INCOME | | | | | | | | | |
| GOVERNMENT GRANTS | | (397) | (176) | (194) | (19) | (397) | 0 0.0% | 0 | |
| OTHER GRANTS & CONTRIBUTIONS | | (29) | (14) | (232) | (218) | (29) | 0 0.0% | 0 | |
| INTEREST | | 0 | 0 | 0 | 0 | 0 | 0 0.0% | 0 | |
| RECHARGES | | (206) | (36) | (45) | (8) | (206) | 0 0.0% | 0 | |
| OTHER INCOME | | (4,198) | (1,647) | (1,823) | (176) | (4,197) | 1 (0.0)% | 0 | |
| TOTAL INCOME | | (4,830) | (1,873) | (2,294) | (422) | (4,829) | 1 (0.0)% | 0 | |
| NET EXPENDITURE | | 4,244 | 1,625 | 828 | (797) | 3,474 | (771) (18.2)% | (672) | |

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

Vacancies have been identified and are being managed across the service. The majority of the savings in staff costs for the full year are forecast in Building Standards and Strategic Planning.

| FORECAST VARIANCE £'000 | CHANGE £'000 |
|----------------------------|-----------------|
| (752) | (652) |

Transport Costs

Some savings are expected in travelling costs for Environmental Projects but otherwise no significant variance from budget is forecast at this stage.

| | |
|-----|-----|
| (4) | (4) |
|-----|-----|

Supplies and Services

Savings are expected from subscriptions and project work within Environmental Projects.

| | |
|------|------|
| (10) | (10) |
|------|------|

Transfer Payments

A saving in grant payments is forecast for Environmental Projects as the budgeted figure is not expected to be spent.

| | |
|-----|-----|
| (6) | (6) |
|-----|-----|

Income

No significant variance from budget is forecast at this stage.

| | |
|---|---|
| 1 | 0 |
|---|---|

| | |
|-------|-------|
| (771) | (672) |
|-------|-------|

ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
ECONOMIC DEVELOPMENT PROJECT DIRECTOR

| AS AT | 31 August 2011 | ANNUAL BUDGET | YEAR TO DATE | | | OUTTURN | | | CHANGE FROM LAST REPORT |
|------------------------------|----------------|----------------|--------------|--------------|--------------|-----------------|---------------------|--------------|-------------------------|
| | | | PLANNED | ACTUAL | VARIANCE | FORECAST TOTALS | FORECAST VARIANCE | | |
| | | £'000 | £'000 | £'000 | £'000 | £'000 | % | £'000 | |
| ACCOUNTING PERIOD 5 | | | | | | | | | |
| STAFF COSTS | | 2,095 | 873 | 735 | (138) | 1,758 | (337) (16.1)% | (337) | |
| PROPERTY COSTS | | 9 | 7 | 13 | 6 | 9 | 0 0.0% | 0 | |
| ADMINISTRATION COSTS | | 244 | 102 | 31 | (71) | 244 | 0 0.0% | 0 | |
| TRANSPORT COSTS | | 36 | 15 | 11 | (4) | 36 | 0 0.0% | 0 | |
| SUPPLIES & SERVICES | | 1,418 | 591 | 523 | (68) | 1,395 | (23) (1.6)% | (23) | |
| TRANSFER PAYMENTS | | 2,208 | 920 | 904 | (16) | 2,208 | 0 0.0% | 0 | |
| CAPITAL FINANCING COSTS | | 12 | 0 | 0 | 0 | 12 | 0 0.0% | 0 | |
| GROSS EXPENDITURE | | 6,022 | 2,508 | 2,216 | (293) | 5,662 | (360) (6.0)% | (360) | |
| LESS: INCOME | | | | | | | | | |
| GOVERNMENT GRANTS | | (15) | 0 | 87 | 87 | (15) | 0 0.0% | 0 | |
| OTHER GRANTS & CONTRIBUTIONS | | (20) | (8) | (117) | (109) | (20) | 0 0.0% | 0 | |
| INTEREST | | (17) | (7) | (3) | 4 | (17) | 0 0.0% | 0 | |
| RECHARGES | | (344) | (143) | (80) | 63 | (344) | 0 0.0% | 0 | |
| OTHER INCOME | | (854) | (356) | (230) | 126 | (764) | 90 (10.5)% | 90 | |
| TOTAL INCOME | | (1,251) | (515) | (344) | 171 | (1,161) | 90 (7.2)% | 90 | |
| NET EXPENDITURE | | 4,772 | 1,993 | 1,871 | (122) | 4,502 | (270) (5.7)% | (270) | |

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

Vacancies have been identified and are being managed across the service.

| | |
|-------------------|--------|
| FORECAST VARIANCE | CHANGE |
| £'000 | £'000 |

| | |
|-------|-------|
| (337) | (337) |
|-------|-------|

Supplies and Services

The amount of design work contracted out by the Central Design service is forecast to be below budget, based on the variance to date.

| | |
|------|------|
| (23) | (23) |
|------|------|

Income

The budget provides for a significant increase in advertising revenue for the current year. Although a contract has now been signed with a service provider to deliver this increase, it is not expected that the full effect will be realised in the current year.

| | |
|----|----|
| 90 | 90 |
|----|----|

| | |
|-------|-------|
| (270) | (270) |
|-------|-------|

**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012**

**DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
OPERATIONAL SUPPORT MANAGER**

| AS AT 31 August 2011 | ANNUAL BUDGET | YEAR TO DATE | | | OUTTURN | | | CHANGE FROM LAST REPORT |
|------------------------------|------------------|--------------|--------------|-------------|--------------------|----------------------|-------------|----------------------------------|
| | | PLANNED | ACTUAL | VARIANCE | FORECAST TOTALS | FORECAST VARIANCE | | |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | % | £'000 |
| ACCOUNTING PERIOD 5 | | | | | | | | |
| STAFF COSTS | 623 | 260 | 328 | 68 | 623 | 0 | 0.0% | 0 |
| PROPERTY COSTS | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 |
| ADMINISTRATION COSTS | 68 | 24 | 42 | 18 | 68 | 0 | 0.0% | 0 |
| TRANSPORT COSTS | 6 | 3 | 2 | (1) | 6 | 0 | 0.0% | 0 |
| SUPPLIES & SERVICES | 266 | 111 | 14 | (97) | 266 | 0 | 0.0% | 0 |
| TRANSFER PAYMENTS | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 |
| CAPITAL FINANCING COSTS | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 |
| GROSS EXPENDITURE | 964 | 398 | 386 | (12) | 964 | 0 | 0.0% | 0 |
| LESS: INCOME | | | | | | | | |
| GOVERNMENT GRANTS | (124) | (51) | (15) | 36 | (124) | 0 | 0.0% | 0 |
| OTHER GRANTS & CONTRIBUTIONS | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 |
| INTEREST | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 |
| RECHARGES | (607) | (253) | (253) | 0 | (607) | 0 | 0.0% | 0 |
| OTHER INCOME | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 |
| TOTAL INCOME | (731) | (305) | (268) | 37 | (731) | 0 | 0.0% | 0 |
| NET EXPENDITURE | 233 | 93 | 118 | 25 | 233 | 0 | 0.0% | 0 |

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

No significant variances from budget are forecast at this stage.

| FORECAST VARIANCE £'000 | CHANGE £'000 |
|-------------------------------|-----------------|
| 0 | 0 |

| | |
|---|---|
| 0 | 0 |
|---|---|